

WORKSITE SAFETY - TRAFFIC MANAGEMENT TRAFFIC MANAGEMENT PLAN

This alert has been generated to ensure that all work undertaken on roads (whether on the roadway, shoulder or roadside) in Victoria meet the requirements detailed in the Code of Practice for Worksite Safety - Traffic Management for the provision of a Traffic Management Plan.

The *Occupational Health and Safety Regulations 2007* classify all construction work on or adjacent to roads used by traffic as high risk construction work. These Regulations require that a Safe Work Method Statement be prepared for all such works.

Section 99A(3)(a) of the **Road Safety Act 1986** requires any person conducting works on a road to 'have in operation a traffic management plan', while section 99A(4) (a) requires that a traffic management plan 'comply with the prescribed requirements' of any relevant Regulations, being the *Road Safety (Traffic Management) Regulations 2009*.

A traffic management plan provides the details of proposals for the management of traffic during the conduct of works on roads and normally includes a traffic guidance scheme, worksite hazard assessment, details of the location, nature and duration of the works. A traffic guidance scheme shows the arrangement of temporary traffic control devices to warn traffic and guide it through, past or around a work area or temporary hazard.

Consideration **shall** be given to the following matters:

- a. the safety of the workers at the worksite and the public passing through or adjacent to the worksite.
- b. overall strategy for the management of traffic, including traffic staging methodology during various stages of the

- c. arrangement of traffic control devices for each stage of the works.
- d. arrangement and number of traffic controllers required for each stage of the works.
- e. emergency access – for both workers and any emergency services vehicles travelling through the worksite.
- f. any unusual hazards or job specific requirements e.g. nearby school or access to shops.
- g. use of alternative routes as required.
- h. provision for over-dimensional vehicles.
- i. provision of safe passage for pedestrians, cyclists and people with disabilities.
- j. provision for, and impact on, public transport (e.g. delay to buses/trams, restrictions on passenger access to bus or tram stops, potential for traffic to queue across an adjacent railway crossing), including where possible, priority for public transport.
- k. provision for access to abutting properties.
- l. duration and times for conducting the works (e.g. day or night operation).
- m. traffic management arrangements at the worksite outside normal working hours or when workers are not present at the site (after-care).
- n. arrangements to address and monitor the risk of end-of-queue collisions due to a build-up of traffic at worksites.
- o. emergency contact details.
- p. communication arrangements.
- q. q) Standard diagram used as a traffic guidance scheme.

It is the recommendation of the ETU that if any of the above steps are not followed and the hazards assessed work **should cease**. Contact your designated Health & Safety Representative, your local organiser or alternatively your Union OH&S Officer.